

THE MARITIME ACADEMY OF TOLEDO  
BOARD OF DIRECTORS

Board Meeting Minutes

Monday, April 13, 2020

(Due to the Coronavirus, this board meeting was held via Zoom and open to the public)

A. Call to Order: Roll Call

William Davis	<u>  X  </u>
Keith Jordan	<u>  X  </u>
Robert Lucas	<u>  X  </u>
Barb Pinter	<u>  X  </u>
Linda Stacy	<u>  X  </u>
Jack Sculfort	<u>  X  </u>
James Hartung	<u>  X  </u>

B Public –

C. Reports

Superintendent’s Report- *The superintendent told the board that we have met the minimum hours education and that the staff continue to be in touch with the students especially seniors. Our website has been re-designed to meet the needs of the students during this trying time. We are serving lunches to the students and we served a minimum of lunches last week.*

Principal’s Report – *Mr. Lusk stated we are doing remote instructions and the first three weeks we did packets. Then to sustain ourselves, we re-designed the website and our sponsor linked us to google classroom. The board wanted to know if all of our students could connect to our system. Mr. Lusk stated most of them can, we are getting the necessary hardware into the students’ hands. He is working with teachers on a grading rubric. Everything is going smoothly. Our sponsor has helped a lot.*

CTE Report/ Career Pathway Report-*Mr. Brown stated there was not much to report. The biggest problem is talking with Owens Community College on what to do with our students who are taking their welding class. Hopefully, we can move this class to the fall. Mr. Sculfort made the comment he noticed Mr. Brown was retiring this year, and the board all thanked him for his many years of service.*

IT Report-*Mr. Bauman stated that the technology department has been focusing on distance learning and adapting to the COVID virus quarantine. Every teacher has his/her own page on the website that they can customize and post coursework for the students. There are also fillable forms on the website to request free/low cost internet access computer loans for students who have internet access but no computer to do their work on. we are subscribing to an online, single login service called Clever. This package allows access to all the software that students use daily for both in-school and distance learning.*

Committee Reports

Finance/Facilities-*Finance committee met and reviewed the March statements. March was a pretty good month. Expense controls put in place are working. Despite the fact our school is closed we continue to receive our funding from the state. Mr. Sculfort informed the board there is a loan call the Payroll Protection Plan that we can apply for. if we use this loan for payroll it will be forgiven by the government. It is recommended that we go through the bank that we do business with to apply. The only concern with this is that we could get denied since we are still receiving our funding from the state. the finance committee recommends we go ahead and apply for this. The treasurer stated he already contacted Farmers and Merchants bank and that they are eager to*

***work with us on this.***

- Safety/Health Committee (Annually Sept/Oct)
- Monthly Review of Residency Records
- Monthly School Improvement Progress

Motion to accept reports made by:

William Davis \_\_\_\_\_  
Keith Jordan   2    
Jack Sculfort \_\_\_\_\_  
Robert Lucas \_\_\_\_\_  
Barb Pinter \_\_\_\_\_  
Linda Stacy   1    
James Hartung \_\_\_\_\_

***Motion to accept reports as presented passed.***

***Ayes: W Davis, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy, J Hartung***

***Nays: 0***

***Abs: 0***

- D. Sponsor's Update –***Mr. Gonda from the ESC told the board that the staff is doing a great job supporting our kids during this crisis and that we are supporting their emotional and social needs. He stated that they are trying to attend all Zoom CoHort meetings and that they will continue to do that. They do daily video conferences with all their schools and trying to answer all questions presented to them. If they do not know the answer they contact the Department of Education. He also stated due to the corona virus there will be no testing this year. All schools will continue to get a report card this fall but there will be no grade on it. They will, however, have things like the graduation rate, attendance on it. The board asked if we could anticipate having the same kind of support next school year and he stated yes. Mr. Gonda stated the annual progress report went out and that things are moving in the right direction. Most school districts are concentrating on their seniors right now. He commends all our staff for their hard work.***

E. Approval of Minutes—

Motion to approve Minutes made by

William Davis \_\_\_\_\_  
Keith Jordan \_\_\_\_\_  
Jack Sculfort \_\_\_\_\_  
Robert Lucas \_\_\_\_\_  
Barb Pinter \_\_\_\_\_  
Linda Stacy   1    
James Hartung   2  

***Motion to approve minutes passed.***

***Ayes: W Davis, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy, J Hartung***

***Nays: 0***

***Abs: 0***

- F. Treasurer Report-***Treasurer stated that March was a pretty good month. Revenue Exceeded expenditures and one reason is that we received extra funding in our Career technical program. Once the errors were corrected in EMIS we received The amount of funding we were due. The year to date expenditures exceed our***

**Revenue by \$87,556. Next month the five-year forecast will be presented to the board, Which will be more of a true to life picture of our budget for next school year.**

Motion to Approve Treasurer Report made by

William Davis	_____
Keith Jordan	<u>  2  </u>
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
James Hartung	<u>  1  </u>

**Motion to approve Treasurer's report passed.**

**Ayes: W Davis, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy, J Hartung**

**Nays: 0**

**Abs: 0**

G. Staff Contracts:

Motion to approve contracts for made by:

William Davis	_____
Keith Jordan	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
James Hartung	_____

**RESIGNATION/TERMINATION**

Motion to accept Resignation of made by:

William Davis	_____
Keith Jordan	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
James Hartung	_____

H. Vendor Contract

William Davis	_____
Keith Jordan	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
James Hartung	_____

I Old Business:

Motion to approve made by:

William Davis	_____
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Keith Jordan \_\_\_\_\_  
 Jack Sculfort \_\_\_\_\_  
 Robert Lucas \_\_\_\_\_  
 Barb Pinter \_\_\_\_\_  
 Linda Stacy \_\_\_\_\_  
 James Hartung \_\_\_\_\_

K. New Business

**Fund Transfer of \$44,615.00 from General to Food Fund**

Motion to approve Fund transfer made by:

William Davis \_\_\_\_\_  
 Keith Jordan \_\_\_\_\_  
 Jack Sculfort \_\_\_\_\_  
 Robert Lucas \_\_\_\_\_  
 Barb Pinter 2 \_\_\_\_\_  
 Linda Stacy \_\_\_\_\_  
 James Hartung 1 \_\_\_\_\_

*Motion to approve fund transfer passed.*

*Ayes: W Davis, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy, J Hartung*

*Nays; 0*

*Abs: 0*

**FY21 School Calendar 180 School Days**

Motion to approve FY21 School Calendar made by:

William Davis \_\_\_\_\_  
 Keith Jordan \_\_\_\_\_  
 Jack Sculfort \_\_\_\_\_  
 Robert Lucas 2 \_\_\_\_\_  
 Barb Pinter \_\_\_\_\_  
 Linda Stacy 1 \_\_\_\_\_  
 James Hartung \_\_\_\_\_

*Motion to approve FY21 School Calendar passed*

*Ayes: W Davis, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy, J Hartung*

*Nays; 0*

*Abs: 0*

**Resolution to approve the following:**

**Policy 381.6 Emergency Paid Sick Time**

**Appendix 381.1-A Certification Form**

Motion to approve Policy 381.6 and Appendix 381.1 made by:

William Davis \_\_\_\_\_  
 Keith Jordan \_\_\_\_\_  
 Jack Sculfort \_\_\_\_\_  
 Robert Lucas \_\_\_\_\_  
 Barb Pinter 2 \_\_\_\_\_  
 Linda Stacy \_\_\_\_\_  
 James Hartung 1 \_\_\_\_\_

*Motion Passed*

*Ayes: W Davis, K Joran, J Sculfort, R Lucas, B Pinter, L Stacy, J Hartung*

*Nays: 0*

*Abs: 0*

**Resolution regarding Sub House Bill 197 mandates that were put into action by the State due To the COVID virus**

**Motion to approve resolution made by:**

William Davis	_____
Keith Jordan	_____
Jack Sculfort	<u>  1  </u>
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	<u>  2  </u>
James Hartung	_____

*Motion to approve resolution approved*

*Ayes: W Davis, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy, J Hartung*

*Nays; 0*

*Abs: 0*

**FY21 Salaries--TABLED**

**Motion to table FY21 Salaries made by:**

William Davis	_____
Keith Jordan	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
James Hartung	_____

**Payroll Protection Plan Loan**

*As stated in the reports section, it is the recommendation of the board to proceed with this loan.*

**A motion was made by Jack Sculfort to authorize the treasurer to submit the paperwork for the Payroll Protection Program Loan to our bank. Seconded by Linda Stacy.**

**Ayes: W Davis, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy, Hartung**

**Nays: 0**

**Abs: 0**

*Motion Passed*

**L. EXECUTIVE SESSION—To discuss Superintendent’s position**

William Davis	_____
Keith Jordan	<u>  1  </u>

Jack Sculfort                      2    
Robert Lucas                               
Barb Pinter                                 
Linda Stacy                                
James Hartung                           

*Motion to go into executive session passed*

*Ayes: W Davis, K Jordan, J Sculfort, R Lucas, B Pinter, L Stacy, J Hartung*

*Nays: 0*

*Abs: 0*

Executive Session Began at   6:05 PM  

Executive Session ended at   6:36 PM  

Motion (if applicable): *No Action Taken*

William Davis                               
Keith Jordan                                
Jack Sculfort                               
Robert Lucas                               
Barb Pinter                                 
Linda Stacy                                
James Hartung                           

Meeting started:   5:14   p.m.

Meeting ended:   6:40   p.m.

NEXT BOARD MEETING, MONDAY MAY 11, 2020