

THE MARITIME ACADEMY OF TOLEDO  
BOARD OF DIRECTORS  
Board Meeting Minutes  
Monday, October 8, 2018

A. Call to Order: Roll Call

James Hartung	<u>    X    </u>
Jack Sculfort	<u>    X    </u>
Robert Lucas	<u>    X    </u>
Barb Pinter	<u>    X    </u>
Linda Stacy	<u>    X    </u>
William Davis	<u>    X    </u>
Keith Jordan	<u>    X    </u>

B. Public – Dr. William Weber, Destine McClafin, Patrick Rodgers/Crazy Cow Graphics  
*Dr. William Weber, retired professor, spoke to the board regarding his mentoring our teachers. He stated our teachers are great to work with and follow through with any homework assignments he gives them.*

*Destine McClafin, teacher, gave a short presentation to the board on how he teaches his classes via You Tube. Homework is watching the video and taking notes. He stated he has over 10,000 minutes of video watched in a month. He said this is helping with retention because the students can keep going back to look at it. The students are showing a huge growth from this.*

*Patrick Rodgers from Crazy Cow Graphics spoke to the board about a possible fundraiser his company could do for us. One example is the 'moozeum'. He takes students' art work and puts it on the website and parents can go on line and order. We would get 20% back and there is no cost to the school.*

*Director Jack Sculfort asked Chairman Linda Stacy for the floor. Director Sculfort stated we just finished a financial meeting, and stated that there were some words in the minutes that said Director Lucas asked the principal what our teacher/student ratio was and the principal answered "it was low". Director Sculfort stated low is not a metric and going forward we need a metric. He completely accepts and respects the statement collaboration and schedule are important, however, these are tactics. Our forecast has us falling into solvency and each of us need to take responsibility. The two most important things are financial sustainability and academics. Dr. Sculfort stated he just wanted to frame it differently. Director Davis stated we all agree, it will take due diligence from all of us.*

C. Reports

*Superintendent's Report-Superintendent Shafer asked if there were any questions regarding his report. He proceeded to state that we are aware of the financial issues and we are making changes, working closely with the treasurer. City Council meeting is next Wednesday and that there is starting to be more interest from the community regarding the gym. In regards to the report card, Mr. Shafer stated that the graduation rate always worries him. The grades are actually from the 2016/17 school year and next year we should start having true data from EMIS. Mary Smith, who has 22 years of EMIS experience, will be doing a teleconference with our EMIS staff. This will help to increase our performance index. Tom Reed will also come up and work with the teachers.*

*Principal's Report – Principal Lusk stated he too was dismayed by our scores. Dr. Weber*

*will also be working with the teachers to help them. Dr. Weber started last January working with the teachers on classroom assessments. Out of school suspension has dropped, however the big thing is the chronic absenteeism rate which was more than the state average. We dropped 50 percent in that area. Each year the state keeps raising the bar. He stated our teacher/student ratio is 20/1 right now. He also stated the teachers meet once a week for an hour and a half on how to raise the scores. Chairman Stacy commented that the reality is that the state does up the ante every year, changing standards, changing tests so we do not have the longevity to play by the same rules. Principal Lusk stated that we are going to work hard this year to knock it out of the park. Mr. Lusk stated that parents do not care what our report card says, they think our school is the best thing for their child. Procedurally we are changing so much. Our absenteeism is going down, Destine McClafin is tracking that, out of school suspension is down and bullying does not happen here. Student data binders are being started for each student. They can chart their progress and take ownership of their learning.*

*CTE Report/Coast Guard Report /Career Pathway Report-Mr. Brown stated that Tracy Campbell is back at Owens and he is going to set up a welding class for us. We have students doing internships at the Toledo Club right now. Director Lucas asked what was going on with the Coast Guard and Mr. Brown stated he honestly did not know. Dennis Belkofer, our career pathways coordinator, stated that he was going to do an employment portal on our website so our alumni can look at the jobs available. He also stated that one of our graduates got a job at the Toledo Club. He took his class to the Tower on Maumee and he senses a change in the students since. They are starting to expand their world view. Director Jordan commented that the board has a lot of resources to help with jobs and ideas.*

*IT Report – Mr. Bauman commented that Mr. Belkofer is making an effort to get some of our students in Fifth Third Bank IT department. Radar re-cert class was done on September 26<sup>th</sup> for Sea School*

Committee Reports

*Finance/Facilities-Director Sculfort stated the finance committee met right before the board meeting. He went on to say his comment earlier was not meant as a criticism and thinks the principal does a great job but we need to be financially solvent. We should submit this 5 year forecast to the state, because that is what they want, however, we also need a different plan to run this school. We need a road map to our future success. We have families that trust us with their children.*

Foundation/CTE

Student Life (Academics, Activities, Decorum)

Public Information/Marketing/Public Outreach

Safety Committee

Motion to accept committee reports made by:

James Hartung	<u>  2  </u>
Jack Sculfort	_____
Robert Lucas	<u>  1  </u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion passed

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, W Davis, K Jordan

Nays: 0

D. Sponsor's Update –*Carrie Trusley state she hopes to schedule the fall site visit on November 12<sup>th</sup>. She stated the EMIS professional development is a mandatory meeting.*

E. Approval of Minutes—

Motion to approve Minutes made by

James Hartung	<u>1</u>
Jack Sculfort	_____
Robert Lucas	<u>2</u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion to accept minutes passed

Ayes; J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, W Davis, K Jordan

Nays: 0

F. Treasurer Report - *Treasurer went over the monthly report with the board. The large negative in the food account is due to the reimbursement has not come for Aug/Sept yet. He stated there was an error in the revenue year to date that has the big variance and he will fix that.*

Motion to Approve Treasurer Report made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	<u>2</u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	<u>1</u>
Keith Jordan	_____

Motion Passed

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, W Davis, K Jordan

Nays: 0

G. Staff Contracts:

**After School Tutoring: \$22.00 per hour**

Chris Clark  
Stephanie Dixon  
Chris Goudos  
Mary Alice Hamilton  
Sally Logsdon  
Destine McClafin  
Heather Mohler  
Beth Schroeder  
Melissa Toney

Aimee Green-After School Coordinator \$2000

Motion was made to approve contract made by:

James Hartung	<u>1</u>
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	<u>2</u>
Keith Jordan	_____

Motion Passed

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, W Davis, K Jordan

Nays: 0

H. Vendor Contracts

*Motion to approve:*

<i>James Hartung</i>	_____
<i>Jack Sculfort</i>	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

I Old Business:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

K. New Business:

**Sped Model Policies and Procedure Policy-**

Motion to re-adopt the Sped Model Policies and Procedures was made by:

James Hartung	<u>1</u>
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	<u>2</u>

Motion Passed

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, W Davis, K Jordan

**Five Year Forecast**

*Treasurer stated that this forecast represents the first step in the process to balance the Budget for FY2020 and beyond. The board and administration recognize the fact that this Forecast shows deficit spending and negative fund balances beginning in FY2020. The District is currently evaluating all expenditures including salary and benefits and will Be determining budget reductions as this process unfolds. Revenues were projected using 285 Students for all years with a 1% increase forecasted for the per pupil funding amount each Year. Expenditures were held flat in each year to demonstrate that the status quo is not an Option and to further support the fact that budget reductions will have to be made during FY2019 where possible and more and even greater reductions in FY2020 and beyond. As Expenditure reductions are identified and implemented during FY19, the October Five Year Forecast will be updated, approved by the board and uploaded to the Department of Education. The board and administration are confident that we can continue with a viable And sound education program despite budget reductions I FY2020 and beyond.*

Motion to accept the 5 Year Forecast as presented to the board by the Treasurer made by:

James Hartung \_\_\_\_\_  
Jack Sculfort \_\_\_\_\_  
Robert Lucas   1   \_\_\_\_\_  
Barb Pinter \_\_\_\_\_  
Linda Stacy \_\_\_\_\_  
William Davis \_\_\_\_\_  
Keith Jordan   2   \_\_\_\_\_

Motion Passed

**2018-19 Annual Budget- Annual budget was approved at Sept Board mtg**

Motion to accept the Annual Budget as presented by the Treasurer made by:

James Hartung \_\_\_\_\_  
Jack Sculfort \_\_\_\_\_  
Robert Lucas \_\_\_\_\_  
Barb Pinter \_\_\_\_\_  
Linda Stacy \_\_\_\_\_  
William Davis \_\_\_\_\_  
Keith Jordan \_\_\_\_\_

**L. EXECUTIVE SESSION—**

James Hartung \_\_\_\_\_  
Jack Sculfort \_\_\_\_\_  
Robert Lucas \_\_\_\_\_  
Barb Pinter \_\_\_\_\_  
Linda Stacy \_\_\_\_\_  
William Davis \_\_\_\_\_  
Keith Jordan \_\_\_\_\_

Executive Session Began at \_\_\_\_\_

Executive Session ended at \_\_\_\_\_

Motion (if applicable):

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Meeting started: 5:05 p.m.

Meeting ended: 6:50 p.m.

NEXT BOARD MEETING, MONDAY NOVEMBER 12, 2018