

THE MARITIME ACADEMY OF TOLEDO
BOARD OF DIRECTORS
Board Meeting Minutes
Monday, September 10, 2018

A. Call to Order: Roll Call

James Hartung	<u> X </u>
Jack Sculfort	<u> X </u>
Robert Lucas	<u> X </u>
Barb Pinter	<u> X </u>
Linda Stacy	<u> X </u>
William Davis	<u> X </u>
Keith Jordan	<u> ABS </u>

- B. Public – Ed Conn –Foundation-*Mr. Conn President of the Foundation gave the board an update on the foundation. Stated the books are looking pretty healthy, however, there will be an outflow due to the Westminster gym. Architect was hired. Everything has been recommended for approval by the Plan Commission. Crosswalk is still being worked on. Getting students from here to there is a great safety concern.*

C. Reports

Superintendent’s Report-*Superintendent Shafer stated enrollment is at 311 but a few students will be leaving. We should be around 308. Mr. Shafer informed the board he and the treasurer did prepare a letter for the ESC in response to their concerns over our future financial stability. Mr. Shafer is still working with Owens Community College regarding fireschool. However, our students will have firefighting at a reduced rate.*

Principal’s Report - *Mr. Lusk stated we have various elective course offerings for students. Such as dancing, drawing and painting, jr. principal ship simulator and exploring your world. Training deck is our in school suspension. High school classes are smaller this year. Director Lucas asked what our student/teacher ratio is. Mr. Lusk stated it is low. There are two things important to this year and that is schedule and collaboration of the teachers.*

CTE Report/Coast Guard Report /Career Pathway Report-*Mr. Brown stated that scheduling for Owens was supposed to start last Friday, however, when our students got there they were told it started next Friday. Director Sculfort stated he was proud of the marine environmental program and the growth, but a little concerned Maritime CT is down. Mr. Brown stated that the sophomores have more choices now. He also stated that he had asked Owens to hold two seats in one of the classes for our two students and they said they would but then did not do that. Mr. Brown informed the board that Admiral Bob is on a leave of absence due to a family situation right now. Director Lucas asked if the students doing internships are being paid or is it all gratis. Mr. Brown replied no they were not being paid. Mr. Belkofer told the board we had 20 graduates showed up for alumni night. He also told the board another graduate came and spoke to his class regarding his life, which was not an easy one, and said the school really changed his life for him which inspired another student here at the school.*

IT Report *Mr. Bauman stated he had been busy getting teachers and students ready for Star testing.*

Committee Reports

Finance/Facilities-*Director Sculfort stated the finance committee met and discussed the financial deficit and we are going to address this. Finance committee asked Mr. Shafer and the treasurer, Mr. Swartz, to draft a letter to the sponsor addressing this issue. A letter was drafted and will be presented to the board under new business. Everything to*

date are starting steps but not the solution. Revenue enhancement through growth is a great step. Enlarging the galley to accommodate feeding more kids would help with this growth. Also having a gym would free up a classroom for more students. Our academics are on track now we need to get our finances back on track.

Foundation/CTE
Student Life (Academics, Activities, Decorum)
Public Information/Marketing/Public Outreach
Safety Committee

Motion to accept committee reports made by:

James Hartung 1
Jack Sculfort _____ (Left at 6:00)
Robert Lucas 2
Barb Pinter _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

Motion to accept committee reports passed.

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, W Davis

Nays:0

Abs: K Jordan

D. Sponsor's Update –

E. Approval of Minutes—

Motion to approve Minutes made by

James Hartung _____
Jack Sculfort _____
Robert Lucas 2
Barb Pinter 1
Linda Stacy _____
William Davis _____
Keith Jordan _____

Motion to approve minutes as presented to board passed.

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, W Davis

Nays: 0

Abs: K Jordan

F. Treasurer Report

Motion to Approve Treasurer Report made by

James Hartung _____
Jack Sculfort 2
Robert Lucas 1
Barb Pinter _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

Motion to accept treasurer's report as presented passed.

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, W Davis

Nays: 0
Abs: K Jordan

G. Staff Contracts:

Motion was made to approve contract made by:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

H. Vendor Contracts

Motion to approve:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

I Old Business:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

K. New Business:

Board Affidavit for Criminal Background Check

Motion made to approve and accept Board Affidavit for Criminal Background Check by:

James Hartung	_____
Jack Sculfort	<u> 1 </u>
Robert Lucas	<u> 2 </u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion to accept Board Affidavit passed

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, W Davis

Nays: 0

Abs: K Jordan

Lease for gym—*No vote, informational only.*

Motion made to accept lease as written by our attorney by:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

POLICY UPDATES

- #144 Reporting Requirements
- #203.2 Title I and Parent’s Right to Know
- #204.13 College Credit Plus—Advanced Standing Program
- #205.3 Other Reporting
- #206 General Notice of Discrimination
- #221 Access to Equal Educational Opportunity
- #222 Title IX Coordinator
- #241.2 Records Upon Enrollment
- #241.5 Enrollment and Residency Policy
- #App 246-A What it Takes to Earn an Ohio High School Diploma
- #251 Attendance/Truancy/Withdrawal
- #271 Student Code of Conduct
- #273 Expulsion and Suspension Policies
- #App. 273-A Notice of Intended Suspension from School
- #App. 273-B Notice of Emergency Removal and Intent to Suspend From School
- #App. 273-C Notice of Suspension from School
- #App. 273-D Notice of Rights Re: Suspension from School
- #App. 273-E Notice of Intended Expulsion from School
- #App. 273-F Notice of Emergency Removal and Intent to Expel from School
- #App. 273-G Notice of Expulsion from School
- #App. 273-H Notice of Rights Re: Expulsion from School (For Use for Expulsions of 20 School Days or Less Only)
- #App. 273-I Notice of Rights Re: Expulsion from School (For Use for Expulsions of More Than 20 School Days Only)
- #App. 273-J Notice of mental Health Programs Re: Suspension or Expulsion from School (For Use for Suspensions or Expulsions of Students Grades K-3 Only)
- #454.1 (New) Illness Exposure Management of Food Service Employees
- #455 Food Standards Policy

Motion to accept above Policies as written by our attorney made by:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	<u> 1 </u>
Barb Pinter	<u> 2 </u>
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion to adopt policies as written by our attorney passed.

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, W Davis

Nays: 0
Abs: K Jordan

FY 19 APPROPRIATIONS/BUDGET

Motion to adopt the appropriation/budget as presented by the treasurer made by:

James Hartung	<u>1</u> _____
Jack Sculfort	_____
Robert Lucas	<u>2</u> _____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion to approve FY19 Budget passed
Ayes: J Hartung, R Lucas, B Pinter, L Stacy, W Davis
Nays: 0
Abs: K Jordan, J Sculfort

Letter to Sponsor Addressing Financial Deficit
A letter drafted by the Superintendent and Treasurer was presented to the board regarding a reply to Sponsor addressing our financial deficit in the coming years

Motion was made to send the letter to the sponsor as drawn made by:

James Hartung	<u>2</u> _____
Jack Sculfort	_____
Robert Lucas	<u>1</u> _____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion Passed
Ayes: J Hartung, R Lucas, B Pinter, L Stacy W Davis
Nays: 0
Abs: K Jordan, J Sculfort

L. EXECUTIVE SESSION—

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Executive Session Began at _____

Executive Session ended at _____

Motion (if applicable):

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____

Barb Pinter _____
Linda Stacy _____
William Davis _____
Keith Jordan _____

Meeting started: 5:00 p.m.

Meeting ended: 6:10 p.m.

NEXT BOARD MEETING, MONDAY OCTOBER 8, 2018