

THE MARITIME ACADEMY OF TOLEDO
BOARD OF DIRECTORS
Board Meeting Minutes
Monday, May 14, 2018

A. Call to Order: Roll Call

James Hartung	<u> X </u>
Jack Sculfort	<u> X </u>
Robert Lucas	<u> X </u>
Barb Pinter	<u> X 5:30 </u>
Linda Stacy	<u> X </u>
William Davis	<u> ABS </u>
Keith Jordan	<u> X </u>

Also present: T. Swartz, K Simpson, A Lusk, T Shafer, J Bauman, D Belkofer, R Brown

B Chairman Remark – Chairman Stacy welcomed everyone and that we had a successful fundraiser

C. Public –

D. Reports

Superintendent’s Report—*Superintendent Shafer informed the board that movement towards the gym is still going forward. Chairman Stacy commented that Lowes offers money for improvements and that might be a consideration to look into. Mr. Shafer informed the Board that the fundraiser went well and that the food was awesome. The Foundation netted approximately \$7,494. Graduation is coming up, the venue is a little smaller but it is convenient and we booked it for next year also. Fish fry fundraiser is Saturday June 2. He informed the board that our classes with Owens has always been on Fridays for the last eight years, however, they are no longer going to do that. Our students will have to enroll like all the Owen’s students. Mr. Shafer stated we have an issue with that. Our students now have to take the accuplacer test to attend Owens.*

Principal’s Report –*Principal Lusk told the board our Owen’s grades were good. Mr. Lusk informed the board that when our students graduate they should have all the following skills: persistence, time management, focused communication, collaboration, goal setting and planning, resilience, empathy, attention to detail and creativity. He also informed the board we have 3 different pathways for high school: honors, CTE and applications.. Chairman Stacy stated that there has been a lot of research on pathways on the college level and students do a lot better. We are on track with this. Director Jordan asked Mr. Lusk how many graduates we had, Mr. Lusk stated 30. Director Lucas asked how many were going into the military and he answered there were 7.*

CTE Report/Coast Guard Report /Career Pathway Report—*Mr. Brown informed the board the renewal process for the STCW was done. Maritime career day was successful. Tall ship Niagara is coming May 24-27th. State of Michigan ship is coming on May 30th and leaving June 1st. Chef Andi wants to increase our internships for next year. There were four this year. The dress for business fashion show was a hit and Cheyenne Crawford came to the board meeting and modeled her outfit she wore. The board complimented her on how nice and professional she looked. Mr. Belkofer said that this was going to be an annual event. There are conversations with Fifth Third bank regarding internships in their IT department. The chili cookoff was today and everyone had a great time.*

IT Report –*Jerry Bauman informed the board that State testing went well, there was a Glitch but it was on Ohio Department of Education’s end.*

Committee Reports

Finance/Facilities *Director Sculfort briefed the board on the finance meeting. Treasurer presented the draft for the 5 year forecast for review. There were many assumptions attached: steady enrollment, foundation payments increasing 1% per year, current staffing sustained, staff costs increasing 3% per year, other operationg expenses increasing three percent per year and continued funding of Permanent Improvement fund. The outcome to this is deficit spending with the resulting depletion of the reserve balance. With these assumptions the school would to into insolvency in the fouth year of the forecast. The Treasurer expressed the opinion that for planning purposes the state would not be alarmed at this forecast. The Finance Committee members were concerned. It was motioned to approve support of the draft plan and would recommend full approval to the board. The finance committee, along with this approval, recommends that the board devote its annual retreat to strategic planning. Actual vs budget were also reviewed and improved budgeting has led to improved results. The school did sustain a significant cash loss for the year. This consisted primarily of transfers to the permanent improvement fund and staff changes.*

Foundation/CTE

Student Life (Academics, Activities, Decorum)

Public Information/Marketing/Public Outreach

Safety Committee

Motion to accept committee reports made by:

James Hartung	<u> 1 </u>
Jack Sculfort	_____
Robert Lucas	<u> 2 </u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion passed.

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, K Jordan

Nays: 0

Absent: W Davis

E. Sponsor’s Update –*Sponsor update was emailed to the board members*

F. Approval of Minutes—

Motion to approve Minutes made by

James Hartung	_____
Jack Sculfort	<u> 1 </u>
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	<u> 2 </u>

Motion to accept minutes passed.

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy K Jordan

Nays: 0

Absent: W Davis

G. Treasurer Report

Motion to Approve Treasurer Report made by

James Hartung	<u>2</u>
Jack Sculfort	_____
Robert Lucas	<u>1</u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion to accept Treasurer's report passed

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, K Jordan

Nays: 0

Absent: W Davis

H. Staff Contracts:

Mentoring Stipends: (Money coming from Title II A)

Patty Eaton	\$2000
Denise Little	\$2000
Destine McClafin	\$2000
Amy Hinehline	\$2000
Jacob Lofton	\$2000

Motion to approve made by

James Hartung	<u>1</u>
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	<u>2</u>

Motion to approve stipends passed

Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, K Jordan

Nays: 0

Absent: W Davis

I. Vendor Contracts

Motion to approve:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

J Old Business:

James Hartung	_____
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Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

K. New Business:

Affidavit criminal background check
 Motion to accept Affidavit made by:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	<u>2</u>
Barb Pinter	<u>1</u>
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion passed
Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, K Jordan
Nays: 0
Absent: W Davis

Five Year Forecast
 Motion to approve Five Year Forecast as presented to Board made by:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	<u>2</u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	<u>1</u>

Motion to approve 5 year forecast passed
Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, K Jordan
Nays: 0
Absent: W Davis

Policies:
 Standards for the Ethical Use of Tests
 Mandatory Reporting of Misconduct by Licensed Employees

Motion to approve policies as written by Board attorney made by:

James Hartung	_____
Jack Sculfort	<u>1</u>
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	<u>2</u>

Motion to approve polices as written by our attorney passed
Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, K Jordan
Absent W Davis

L. EXECUTIVE SESSION—To discuss matters which are the subject of pending or imminent court action

James Hartung	<u> 1 </u>
Jack Sculfort	_____
Robert Lucas	<u> 2 </u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Motion to go into Executive Session passed
Ayes: J Hartung, J Sculfort, R Lucas, B Pinter, L Stacy, K Jordan
Nays: 0
Absent W Davis

Executive Session Began at 6:07

Executive Session ended at 6:20

Motion (if applicable): No action taken

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

Meeting started: 5:00 p.m.

Meeting ended: 6:25 p.m.

NEXT BOARD MEETING, MONDAY JUNE 11, 2018
