

THE MARITIME ACADEMY OF TOLEDO  
BOARD OF DIRECTORS  
Board Meeting Minutes  
Monday, November 14, 2016

A. Call to Order: Roll Call

James Hartung	<u>ABS</u>
Jack Sculfort	<u>X</u>
Robert Lucas	<u>X</u>
Barb Pinter	<u>ABS</u>
Linda Stacy	<u>X</u>
William Davis	<u>X</u>
Keith Jordan	<u>ABS</u>

B. Chairman Remark

C. Public

Andrea Lawrence—Culinary—*Not present moved to December meeting*

D. Reports

Superintendent's Report—*Greg Kelly from the sea school is coming tomorrow to continue working on our partnership with them to get a sea school started here. They would like to be up and running in January. They will be paying us for the leasing of our space at 1 Maritime and will be using our simulators. Our students will get four years of free classes. Director Davis asked if the superintendent would be on their board as our representative. Mr. Shafer stated he was not sure, but would be working very closely with them. Director Sculfort wanted to be sure the security piece was worked out and Mr. Shafer assured him it was.*

Principal's Report—*Director Lucas inquired as to know if Mr. Lusk talked to the family that moved their child to another school. He stated he did and they felt our academics were too hard, that the student was nice but not motivated. Director Sculfort stated the the Principal's report said that 42% of the students had A's, B's, and C's; does that mean that 58% had D's and F's. Mr. Lusk stated yes. They had at least one D or F. We are continuing to work on our academic culture. Director Lucas asked Mr. Lusk to talk about the charts submitted with his report. Mr. Lusk said those were the results of the Star testing. With STAR you can see how they compare to other schools in the nation. It also breaks down the individual student so we can see how they are doing and create curriculum to accommodate them. We should see our scores a little higher in January. The test is given 3x a year. Mr. Lusk stated we have language arts 3 times a day and the students at the threshold of mastering are put in different groups. The important thing is repetition throughout the day. Focus is also placed on writing. Director Sculfort was concerned that improvement seems to show in 5<sup>th</sup> and 6<sup>th</sup> grades, but slips pretty low in 7<sup>th</sup> and 8<sup>th</sup> grades. Mr. Lusk told the board that there are some behavioral issues and they are not very motivated. This is being addressed and TACKLE is helping with this.*

CTE Report/Coast Guard Report—*Director Sculfort stated he met with the CEO of the Toledo Zoo and that he was impressed with his vision for the zoo and feels the zoo would be a great partner for the school. We have 9 to 10 new cadets joining the Coast Guard Auxiliary. They are filling the paperwork out now. There are quite a few juniors in there.'*

*Adm. Stauffer stated that they are increasing the food service program next year. Two of our cadets will be creating, preparing and buying the groceries for a meal at the station and then preparing the meal. Adm. Stauffer also told the board that the Coast Guard cutter Hollyhock will be docking at the station soon and our cadets will be invited to board the ship. Director Davis asked if the Coast Guard has a prep school for the Coast Guard Academy. He stated no. Director Sculfort told Adm Stauffer the board appreciates what the Coast Guard does for our students and asked if that works for our enrollment. Mr. Brown answered it is starting to. Chili cook off will be here at the school. Our culinary students are going to St. Vincent hospital on Fridays and working in the in the kitchen. This is a great experience for our students. Director Lucas asked where we were with OTCO right now. Mr. Brown said they are very busy but should be starting soon.*

IT Report

Committee Reports

Finance/Facilities-*Director went over the finance committee report with the board.*

Foundation/CTE

Student Life (Academics, Activities, Decorum)

Public Information/Marketing/Public Outreach

Motion to accept committee reports made by:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	<u>  1  </u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	<u>  2  </u>
Keith Jordan	_____

***Passed. Reports accepted as presented to the board.***

E. Sponsor's Update –*Report given to board*

F. Approval of Minutes

Motion to approve Minutes made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	<u>  2  </u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	<u>  1  </u>
Keith Jordan	_____

***Motion to approve minutes passed***

G. Treasurer Report

Motion to Approve Treasurer Reports made by

James Hartung	_____
Jack Sculfort	<u>  2  </u>
Robert Lucas	<u>  1  </u>
Barb Pinter	_____
Linda Stacy	_____

William Davis \_\_\_\_\_  
Keith Jordan \_\_\_\_\_

***Motion to accept Treasurer's report passed***

H. Staff Contracts:

Adam Chellis—Substitute teacher \$84 per day  
Stephanie Dixon—Emis/Food Program Co-ordinator \$29,500 annually(Pro-rated)  
Glen Cook—Substitute Teacher \$84 per day

**Resignations:**

Charlisa Blackshear  
Glen Cook

Motion to approve made by

James Hartung \_\_\_\_\_  
Jack Sculfort \_\_\_\_\_  
Robert Lucas 1 \_\_\_\_\_  
Barb Pinter \_\_\_\_\_  
Linda Stacy \_\_\_\_\_  
William Davis 2 \_\_\_\_\_  
Keith Jordan \_\_\_\_\_

***Motion to approved passed***

I. Vendor Contracts

YMCA contract for gym rental--\$25 per day starting 10/13/2016 through February, 2017

Motion to approve made by

James Hartung \_\_\_\_\_  
Jack Sculfort 1 \_\_\_\_\_  
Robert Lucas \_\_\_\_\_  
Barb Pinter \_\_\_\_\_  
Linda Stacy \_\_\_\_\_  
William Davis 2 \_\_\_\_\_  
Keith Jordan \_\_\_\_\_

***Motion Passed***

J Old Business:

Logo Change—***No action at the present time. Will be addressed again in the Spring.***  
Portable Gymnasium—***No action at this time.***

Motion to approve made by

James Hartung \_\_\_\_\_  
Jack Sculfort \_\_\_\_\_  
Robert Lucas \_\_\_\_\_  
Barb Pinter \_\_\_\_\_  
Linda Stacy \_\_\_\_\_  
William Davis \_\_\_\_\_  
Keith Jordan \_\_\_\_\_

K. New Business:

Health and Safety Review—***Superintendent Shafer went over the Health and Safety Review with the Board.***

Policies and Procedures—Updated by attorney 10/27/16

**Resolution: We the board do hereby accept our Policies and Procedures as prepared by our attorney.**

Motion made to pass resolution made by:

James Hartung	_____
Jack Sculfort	<u>  1  </u>
Robert Lucas	<u>  2  </u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

***Resolution Passed***

Credit Card receipt—Business trip to Tampa \$26.65 dinner meeting (No alcoholic beverages were served)—***Mr. Shafer went on a business trip to Tampa Florida. He went to dinner and lost the itemized slip. The only thing brought back was the credit card receipt. Mr. Shafer assured the board no alcoholic beverages were purchased. The Board authorized the Business Manager to pay the expense and a letter will be drafted by the Chairman of the Board for audit purposes.***

Motion to approve made by

James Hartung	_____
Jack Sculfort	<u>  1  </u>
Robert Lucas	<u>  2  </u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

**L. EXECUTIVE SESSION—To Discuss a Personnel Matter**

Motion Made By:

James Hartung	_____
Jack Sculfort	<u>  1  </u>
Robert Lucas	<u>  2  </u>
Barb Pinter	_____
Linda Stacy	_____
William Davis	_____
Keith Jordan	_____

***Motion Passed***

Executive Session Began at   6:15  

Executive Session ended at   6:26  

Motion (if applicable):

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____

*No Action taken at this time*

Barb Pinter \_\_\_\_\_  
Linda Stacy \_\_\_\_\_  
William Davis \_\_\_\_\_  
Keith Jordan \_\_\_\_\_

Meeting started: 5:00 p.m.

Meeting ended: 6:27 p.m.

NEXT BOARD MEETING, MONDAY DECEMBER 12, 2016

---

Board Signature