

THE MARITIME ACADEMY OF TOLEDO
BOARD OF DIRECTORS
Board Meeting Minutes

Monday May 11, 2015 - 5:00 P.M.

Maritime Academy

A. Call to Order: Roll Call

James Hartung	<u> X </u>
Jack Sculfort	<u> </u>
Robert Lucas	<u> X </u>
Barb Pinter	<u> X </u>

Also Present: Linda Stacy, Kathy Simpson, Tom Shafer, Jodi Johns, Aaron Lusk, Rick Brown, Matt Zaleski, Sophie Speelman, Jerry Bauman

B. Chairman's Remarks

Chairman Hartung addressed the Board stating that from here on out we would be meeting in the large board room. The meetings will start promptly at 5:00 and everyone should be punctual.

Chairman Hartung addressed the Board regarding his fundamental beliefs and style of leadership. He pledged that within the boundaries of intellectual honesty and growth, maintain consistency in adhering to 1. Academic Performance 2. Financial Stability and Sustainability 3. High Visibility and Recognition.. His goal to assure that TMAP grows toward becoming a nationally recognized model for academic achievement, character development and maritime industry preparedness. (His full statement is attached)

C. Election of Board Member to fill Vacancy

Linda Stacy was voted on to the Board of Directors

Motion to approve made by

James Hartung	<u> </u>
Jack Sculfort	<u> </u>
Robert Lucas	<u> 1 </u>
Barb Pinter	<u> 2 </u>

Motion Passed—Mr. Hartung stated he would set up an orientation for Ms. Stacy.

D. Public

Nate and Gavin Batey addressed the Board. They stated that they were in leadership at our school and were glad they are attending the Maritime Academy.

E. Staff Appreciation

Staff Luncheon--\$331.00

Motion to Approve Made By	James Hartung	_____
	Jack Sculfort	_____
	Robert Lucas	<u> 2 </u>
	Barb Pinter	<u> 1 </u>
	Linda Stacy	_____

Motion Passed

F. Reports

1. President’s Report: Renée Marazon
2. Superintendent’s Report: Tom Shafer—***Mr. Shafer read the letters from cadets regarding their trip to the Ohio Carpenters’ Association. All students were excited and amazed at how much money they could make in this field. He also stated we are offering classes after the summer camps for credit recovery. The cost would be \$50 a piece.***
3. Principal’s Report: Jodi Johns-***Jodi informed the Board enrollment was at 237 and presented the Board with a list of cadets that were graduating. List was given in the principal’s report.***

4. ***Motion to Approve List of graduates Made By***

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	<u> 2 </u>
Barb Pinter	_____
Linda Stacy	<u> 1 </u>

Motion Passed

5. Dean of Students Report—Aaron Lusk-***Aaron told the Board that the attendance rate should be 94% at the end of the year. He also stated that believes discipline is down and that he does positive behavior support. Mr. Hartung asked what his gut feeling on behavior was and do they understand what we want to achieve here. Aaron stated we have a lot of good students here. Ms. Pinter asked if we have bullying issues. He said no not really. He stated we have more immaturity then bullying. We have had school assemblies regarding this issue***
6. CTE Report: Rick Brown-***Career Day is being held on 5/15. There will be several observers here from the ODE as well as for the industry Advisory Committee later that day. Coast guard is coming on the 20th. The seniors are taking First Aid/CPR as part of the STCW-BST, PST. Two seniors will not be graduating with this class. The following are the plans for the 6 senior graduates. Two are going into the military(both scored very high in the ASVAB test) tow are going into entry level shipping with 1 going on the STAR/SIU tech program, one going to pipefitters union training school, and one is continuing their education at Owens.***
7. Sponsor Update—Sophie Speelman-***Spring Site Visit was today and that she would be sending her report via email to all administrators and board members. ODE authorizer evaluation was completed. She gave the board some information on the legislative updates and opening assurances. Our contract expires 2016.***

8. Correspondence
9. Finance Committee—*Finance committee met and went over the one proposal for re-financing our mortgage, more information will be coming later.*
10. Marketing-*Most of AB&B Marketing’s efforts in the month of April and May surrounded the upcoming Open House, May 13-15 and the enrollment push for the 2015-2016 school year. The Helm has been given an excel spreadsheet for tracking marketing effectiveness. Our school video has been updated. Ms. Pinter asked if enrollment packets went out and how many students are returning. Ms. Johns stated that the enrollment packets went out last Friday along with an automated phone call. Ms. Pinter asked how many new students do we bring in and what is the percentage of retention. Ms. Johns responded by saying usually around 100 new students with an 80% retention rate. Ms. Pinter is concerned about the new tests scores coming out and how it will affect our enrollment.*
11. IT Report-*Jerry stated that the information on our new website is aggressively being updated. Many of the pages were in desperate need of updating, the migration process is not complete but is progressing daily.*

G. Approval of Minutes

Motion to approve Minutes made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	<u> 1 </u>
Barb Pinter	_____
Linda Stacy	<u> 2 </u>

Motion Passed

H..Treasurer Report

Motion to Approve Treasurer Reports made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	<u> 2 </u>
Barb Pinter	<u> 1 </u>
Linda Stacy	_____

Motion Passed

I..Staff Contracts

Dianna Nevius—After Hours Events \$30 per hour
 Sheri Rodgers—After Hours Events \$30 per hour
 Jerry Bauman—After Hours Events \$30 per hour

Staff Resignations

Motion to approve made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	<u>1</u>
Linda Stacy	<u>2</u>

Motion Passed

J. Vendor Contracts:

Motion to approve made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____

K. Old Business:

College Credit Plus Policy

Motion to approve made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	<u>1</u>
Linda Stacy	<u>2</u>

Motion Passed

L.. New Business:

Duket Architects Meeting—Mr. Hartung has been meeting with Duket Architects regarding the possible feasibility to build a gymnasium. Several options available however, only two are feasible. More info coming later. This was tabled.

Sister Cities China Trip-this is informational only. Mr. Hartung is traveling to China in July and will be exploring the possibility of a sister school there. Would like a letter drafted from the Superintendent to take with him. Will also take some trinkets.

National Maritime Museum

TMAT National Advisory Board

Board Development-Code of regulations requires 5 board members, would like to 7. Mr. Hartung asked the board members to look at possible new members and have them write a letter of intent.

M.. Re-Financing of Mortgage-***Tabled***

Motion to Approve made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____
Barb Pinter	_____
Linda Stacy	_____

N.. Five Year Forecast

Motion to Approve made by

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____ <u>1</u> _____
Barb Pinter	_____
Linda Stacy	_____ <u>2</u> _____

Motion Passed

EXECUTIVE SESSION-FOR THE PURPOSE OF DISCUSSING PERSONNEL CONTRACTS

Motion Made to enter executive session:

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____ <u>1</u> _____
Barb Pinter	_____
Linda Stacy	_____ <u>2</u> _____

Motion Passed

Executive Session Began at _____ 6:40 _____

Executive Session ended at _____ 7:45 _____

Motion was made to authorize Chairman Hartung and Superintendent Tom Shafer to enter into negotiations with Renee Marazon regarding consulting and grant writing contract.

James Hartung	_____
Jack Sculfort	_____
Robert Lucas	_____ <u>1</u> _____
Barb Pinter	_____ <u>2</u> _____
Linda Stacy	_____

Motion Passed

Meeting started: _____ 5:00 _____ p.m.

Meeting ended: _____ 7:50 _____ p.m.

NEXT BOARD MEETING, MONDAY *June 8, 2015*